



Dear Parents,

This is a clarification on our policy regarding inappropriate behavior at our school. The following behaviors are unacceptable while on Urban Sprouts Day School premises:

- yelling at children, staff, or other adults
- spanking
- threatening behavior towards anyone at the school
- disrespectful language

We are a non-violent environment. We model non-violent approaches to resolving conflicts with the children. While on the premises we ask that you respect our rules. If you engage in any of the above behaviors, the following steps will be taken immediately and in this order.

- You will be asked to leave
- You may be asked to calm down or take a break before you are allowed to leave with your child
- Your child will be excluded from school until we are able to schedule a meeting and reach an acceptable solution to all involved.

If you have any grievance or are upset about something, we ask that you please take your concern away from the classroom. You may talk to a staff member in the office and the director will always be available to talk unless with the children. Outbursts in the school will not be tolerated.

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Name

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Signature

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Date